



GTMatrix Covid-19 policy

GTMatrix will follow the Government advice at the time in the implementation of this policy. Notwithstanding, there may be measures which go above and beyond those mandated which we will adopt if it provides greater safety and security for the students in our care.

General policies

All students, staff and drivers will be instructed to;

- wear a mask;
- observe social distancing;
- wash hands regularly using the recommended technique;
- carry and use hand sanitiser.

On arrival at the airport.

All students arriving at Heathrow Airport will be greeted at Terminal 3 by Airport Guardians staff, who will be wearing gloves and a mask. Airport Guardians can be identified by their bright red, liveried jackets.

Students will be asked to wait for their onward transport whilst remaining socially distanced from one another.

Coach travel

All coach providers will be instructed to clean and disinfect vehicles prior to departure.

Students will sit with a spare seat next to them, alternately window and aisle, and will load from the back seats forward, to avoid passengers walking past each other as far as possible.

During a comfort break, only those students needing toilet facilities will be allowed to disembark. Disembarkation for any other reason is not permitted.

Students who have used the toilet facilities MUST wash their hands using the approved method.

Prior to embarking, students will form a queue with their luggage 2m apart. They will step forward when called, leave their hold luggage at the door for the driver to collect and stow in the lockers.

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They will then step aboard the coach, use the hand sanitiser at the door (or use their personal hand sanitiser) and proceed down the coach to the furthest spare pair of seats available.

The coach chaperone will board the coach after all students have boarded and will perform a roll-call while standing at the front of the coach. Students must raise their hand when their name is called.

Passengers will disembark front seats first in strict order to avoid passing other passengers.

Members of the same family may sit next to each other.

Taxi travel

Single occupancy only.

Passenger will sit in the rear seat, opposite side from the driver.

Drivers will be instructed to wear a mask and wipe down all surfaces, including door handles, prior to allowing the passenger to get in.

Drivers will stow the passenger's luggage in the boot. On arrival the driver will place the luggage in a safe, accessible place on the kerbside and step away from it, allowing the passenger to step forward and take possession of it.